

Belstead Parish Council

Council Meeting Draft Agendas 2021/22 - 10 March 2021

Abbreviated Item	12 May (AGM)	9 Jun (Y/E)	14 Jul	8 Sep	10 Nov	12 Jan	9 Mar
Election of Chair & Declaration of Acceptance	✓						
Election of Vice-Chair & Declaration of Acceptance	✓						
Apologies & Approval of Absences	✓	✓	✓	✓	✓	✓	✓
Declaration of Interests	✓	✓	✓	✓	✓	✓	✓
Previous Minutes	✓	✓	✓	✓	✓	✓	✓
District Councillor & County Councillor Reports	✓		✓	✓	✓	✓	✓
Public Forum	✓	✓	✓	✓	✓	✓	✓
Planning Applications	✓		✓	✓	✓	✓	✓
Bank Account Balances	✓		✓	✓	✓	✓	✓
Bank Account Receipts	✓		✓	✓	✓	✓	✓
Receipts & Payments Budget Reports	✓			✓	✓	✓	
Bank Reconciliation	✓			✓	✓	✓	
RFO Appointment	✓						
Payments	✓		✓	✓	✓	✓	✓
Internal Audit Report		✓					
Internal Audit Report Response & Action Plan		✓					
IA Effectiveness & IA Appointment		✓					
Statement of Accounts		✓					
Asset Register		✓					
AGAR Governance Statement		✓					

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AGAR Negative Responses		✓					
AGAR Accounting Statements		✓					
AGAR Explanation of Variances		✓					
AGAR Certificate of Exemption		✓					✓
Notice of Public Rights		✓					
Insurance Cover Renewal				✓			
Purchase of Remembrance Sunday Wreath				✓			
Budget, Precept & Reserves					✓		
Precept Request Form Submission					✓		
Parish Clerk's Salary Review						✓	
IAR Implementation of Recommendations							✓
Members' Responsibilities	✓						
Internal Controls Checklist & Lead Appointment						✓	
Risk Assessment						✓	
Standing Orders & Financial Regulations						✓	
Internal Controls Checklist Review							✓
Council Meeting Draft Agendas							✓
Agreement of Date of APM & Draft Agenda							✓
Consultations	✓		✓	✓	✓	✓	✓
Highways	✓		✓	✓	✓	✓	✓
Matters for Future Consideration	✓	✓	✓	✓	✓	✓	✓
Dates of Next Meetings	✓	✓	✓	✓	✓	✓	✓