Belstead Parish Council

Council Meeting Draft Agendas 2020/21 - 25 March 2020

Abbreviated Item	13 May (AGM)	10 Jun (Y/E)	8 Jul	9 Sep	11 Nov	13 Jan	10 Mar
Election of Chair & Declaration of Acceptance	☑	☒	☒	☒	☒	☒	☒
Election of Vice-Chair & Declaration of Acceptance	☑	☒	☒	☒	☒	☒	☒
Apologies, Reporting & Approval of Absences	☑	☒	☒	☒	☒	☒	☒
Apologies & Approval of Absences	☑	☑	☑	☑	☑	☑	☑
Declaration of Interests by Members	☑	☑	☑	☑	☑	☑	☑
Approval of Previous Meeting's Minutes	☑	☑	☑	☑	☑	☑	☑
District Councillor & County Councillor Reports	☑	☒	☑	☑	☑	☑	☑
Contributions by Members of the Public	☑	☑	☑	☑	☑	☑	☑
Planning Applications & Decision Notices	☑	☒	☑	☑	☑	☑	☑
Confirmation of Bank Account Receipts	☑	☒	☒	☑	☑	☑	☒
Confirmation of Bank Account Balances	☑	☒	☒	☑	☑	☑	☒
Review of Receipts & Payments Budget Reports	☑	☒	☒	☑	☑	☑	☒
VAT Refund Claim Submission & Receipt	☑	☒	☒	☒	☒	☒	☒
Approval of Statement of Accs & Asset Register	☒	☑	☒	☒	☒	☒	☒
Approval of Bank Reconciliation	☑	☒	☒	☑	☑	☑	☒
Appointment of the Council's RFO	☑	☒	☒	☒	☒	☒	☒
Approval of AGAR, Neg Resps & Sig Variances	☒	☑	☒	☒	☒	☒	☒
Approval of Int Aud Report, Action Plan & Review	☒	☑	☑	☒	☒	☒	☑
Compliance with the Transparency Code	☒	☒	☑	☒	☒	☒	☒
External Audit Submission & Official Notices	☒	☒	☑	☒	☒	☒	☒

Review of Insurance & Annual Renewal	☒	☒	☒	☑	☒	☒	☒
Approval of Purchase of Remembrance Wreath	☒	☒	☒	☑	☒	☒	☒
Approval of Parish Clerk's Salary Scale Increment	☒	☒	☒	☑	☒	☒	☒
Appointment of Int Auditor & Booking of Internal Audit	☒	☒	☒	☒	☑	☒	☑
Annual Budget, Precept & Request Form Submission	☒	☒	☒	☒	☑	☑	☒
Approval of External Audit Reporting Exempt Status	☒	☒	☒	☒	☒	☒	☑
Authorisation of Payments	☑	☒	☑	☑	☑	☑	☑
Approval of Members' Responsibilities	☑	☒	☒	☒	☒	☒	☒
Review & Approval of Risk Assessment	☒	☒	☒	☒	☒	☑	☒
Review & Approval of SOs & Financial Regulations	☒	☒	☒	☒	☒	☑	☒
Review & Approval of Internal Control Statement	☒	☒	☒	☒	☒	☒	☑
Agreement of Dates of Meetings & Draft Agendas	☒	☒	☒	☒	☒	☒	☑
Agreement of Date of APM & Draft Agenda	☒	☒	☒	☒	☒	☒	☑
Highways	☑	☒	☑	☑	☑	☑	☑
Matters for Future Consideration	☑	☑	☑	☑	☑	☑	☑
Dates of Next Meetings	☑	☑	☑	☑	☑	☑	☑