

Belstead Parish Council

NOTICE OF MEETING

Members are duly summoned to attend the next meeting of the Council to be held on Wednesday 27 March 2019 at the Village Hall at 7.30pm at which time members of the public are cordially invited to attend

AGENDA

1. **Apologies and Approval of Absences**
2. **Declarations of Pecuniary or Non-Pecuniary Interests by Members**
3. **Approval of Minutes of the Previous Meeting on 16 January 2019**
4. **Reports by the District Councillors and County Councillor**
5. **Contributions by Members of the Public**

Members of the public are invited to comment on any agenda item or any other matter concerning them and/or the parish with further comment during the remainder of the meeting only being allowed at the Chair's discretion
6. **Consideration of Planning Applications and Decision Notices**
 - (a) BDC DC/19/00459: Application Received (Comments Overdue 22 February 2019)
Kings Piece, Cottage Holly Lane, Belstead, IP8 3LZ
Conversion of annex adjoining the host dwelling into a residential dwelling and separation of garden.
 - (b) BDC DC/19/01002: Application Received (Comments Due 28 March 2019)
Land South of Grove Hill, Belstead, Suffolk
Application under Section 73 of Town & Country Planning Act DC/18/00339 without compliance with Condition 1 (Approved Plans & Documents) to allow the installation of electric gates at the entrance to the estate.
 - (c) BDC DC/19/01292: Application Received (Comments Due 8 April 2019)
The Blacksmith's Farm, Bentley Lane, Belstead, IP8 3LY
Demolition of four silos and the erection of a single dwellinghouse and garage.
 - (d) BDC DC/18/05327: Application Granted (24 January 2019)
26 Chapel Lane, Belstead, IP8 3LR
Planning Application. Erection of a single storey extension.
 - (e) BDC DC/18/05330: Application Granted (24 January 2019)
26 Chapel Lane, Belstead, IP8 3LR
Listed Building Consent. Erection of a single storey extension.

7. Governance

- (a) Approval of the Appointment of the Council's Parish Clerk & RFO (1 March 2019)
- (b) Agreement of the Date & Agenda of the Annual Parish Meeting (22 May 2019)
- (c) Agreement of the Dates & Routine Agendas of Parish Council Meetings (2019/20)
- (d) Consideration of the Implementation of Matters Arising from Elections Briefing
- (e) Consideration of SID Battery Life & Engineer Visit Update & Course of Action
- (f) Consideration of the Delivery of the There But Not There Tommy Update
- (g) Consideration of the Dog Waste Bin at the Church Re-Installation Update
- (h) Consideration of the Parish Council's Newsletter Housekeeping Arrangements
- (i) Consideration of the Village's In Touch Magazine Housekeeping Arrangements

8. Finance

- (a) Approval of Barclays Bank Parish Clerk Mandate Removal & Address Change
- (b) Consideration of the Provision of Barclays Bank Statements (2018/19) (1 April 2019)
- (c) Review of the SCC Locality Budget VAS Grant Application (£1,660.00) Update
- (d) Review & Approval of Purchase of a Pair of Replacement Village Gateways (£1,403.58)
- (e) Review & Approval of the Purchase of an Additional Dog Waste Bin (£126.69)
- (f) Review & Approval of the Purchase of the Parish Clerk's Replacement Laptop PC
- (g) Review & Approval of the Appointment of SALC as the Council's Payroll Provider
- (h) Review & Approval of the Appointment of SALC as the Internal Auditor (2018/19)
- (i) Approval of the Council's External Audit Reporting Exemption Status (2018/19)
- (j) Approval of the NJCLGS/NALC Parish Clerk Pay Scales (2019/20) (1 April 2019)
- (k) Review of Payments Presented & Authorisation of Payments by Cheque Signatories

9. Highways

- (a) Consideration of Grove Hill Overhanging Trees Update & Course of Action
- (b) Consideration of Mill Farm Development Footpaths Site Meeting Update
- (c) Consideration of Replacement HGV Sign Update & Course of Action
- (d) Consideration of the Footpath in Disrepair at the Bottom of Grove Hill
- (e) Consideration of Road Noise from A14, MP Contact & Any Solutions Update
- (f) Consideration of Current Highways Issues & Previous Highways Issues Update

10. Matters for Future Consideration

- (a) Governance of Apologies, Reporting & Approval of Absences & Non-Attendances

11. Dates of the Next Meetings

- (a) 22 May 2019 (Annual Parish Meeting) (7.00pm)
- (b) 22 May 2019 (AGM) (7.30pm) Agenda Items & Documents Received by 14 May 2019
- (c) 10 July 2019 (Agenda Items & Documents Received by 2 July 2019)

Simon Ashton, Parish Clerk
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20 March 2019