

Belstead Parish Council

NOTICE OF MEETING

Members are duly summoned to attend the Annual General Meeting of the Council to be held on Wednesday 22 May 2019 at the Village Hall at 7.30pm (or immediately following the Annual Parish Meeting, if later) at which time members of the public are cordially invited to attend

AGENDA

1. **Election of Chair and Signing of the Declaration of the Chair's Acceptance**
2. **Election of Vice-Chair and Signing of the Declaration of the Vice-Chair's Acceptance**
3. **Apologies and Approval of Absences**
 - (a) Routine Apologies and Approval of Absences
 - (b) Governance of Apologies, Reporting & Approval of Absences & Non-Attendances
4. **Declarations of Pecuniary or Non-Pecuniary Interests by Members**
5. **Approval of Minutes of the Previous Meeting on 27 March 2019**
6. **Contributions by Members of the Public**

Members of the public are invited to comment on any agenda item or any other matter concerning them and/or the parish with further comment during the remainder of the meeting only being allowed at the Chair's discretion
7. **Consideration of Planning Applications and Decision Notices**
 - (a) BDC DC/19/02130: Application Received (Comments Due 31 May 2019)
Fieldgate, Chapel Lane, Belstead, IP8 3LR
Raise roof height for the erection of first floor with erection of rear and first floor side extension.
 - (b) BDC DC/19/01292: Application Withdrawn (10 May 2019)
The Blacksmith's Farm, Bentley Lane, Belstead, IP8 3LY
Demolition of four silos and the erection of a single dwellinghouse and garage.
8. **Governance**
 - (a) Agreement of Completion of Declaration of Acceptance (DoA) Forms by Attendees
 - (b) Agreement of Completion of DoA Forms by Non-Attendees by the Next Meeting
 - (c) Agreement by Members of Requirement to Complete BDC Register of Interests
 - (d) Review & Approval of the Parish Council's Members' Responsibilities (2019/20)
 - (e) Consideration of SID Battery Life Update & Solar Power Alternative Investigation
 - (f) Consideration of the Purchase of an Additional Dog Waste Bin BDC Update

- (g) Consideration of the Dog Waste Bin at the Church Re-Installation BDC Update
- (h) Consideration of the Council's Newsletter Housekeeping Arrangements Update
- (i) Consideration of the Village's In Touch Magazine Housekeeping Arrangements
- (j) Consideration of the Council's Future Purchase of a Defibrillator

9. Finance

- (a) Confirmation of the Receipt of the BDC Precept (1/2) (£3,500.00) (April 2019)
- (b) Confirmation of the Receipt of SCC Locality Budget VAS Grant (£1,660.00) (May 2019)
- (c) Consideration of Barclays Bank Mandate & Correspondence Address Change Update
- (d) Confirmation of the Booking of the SALC Internal Audit (2018/19) (w/c 3 June 2019)
- (e) Recommendation Agreement for Brief Post-IA & EoY Approvals Meeting (26 June 2019)
- (f) Review & Approval of the SALC Payroll Service Level Agreement (April 2019)
- (g) Consideration of a Donation Request Received from East Anglia's Children's Hospices
- (h) Review of Payments Presented & Authorisation of Payments by Cheque Signatories

10. Highways

- (a) Consideration of Mill Farm Development Footpaths SCC Countryside Update
- (b) Consideration of Replacement HGV Sign SCC Councillor Update
- (c) Consideration of Footpath in Disrepair at Bottom of Grove Hill SCC Highways Update
- (d) Consideration of Road Noise from A14 MP Further Contact Update
- (e) Consideration of Village Gateways Site Clearance Update & Course of Action
- (f) Consideration of Current Highways Issues & Previous Highways Issues Update

11. Matters for Future Consideration

- (a) Review & Approval of the Council's Internal Audit (2018/19) Report by SALC
- (b) Review & Approval of Statement of Accounts, Receipts & Payments (2018/19)
- (c) Review & Approval of the Council's Bank Reconciliation (2018/19)
- (d) Review & Approval of the Council's Asset Register (2018/19)
- (e) Review & Approval of AGAR Section 1 Annual Governance Statement (2018/19)
- (f) Review & Approval of AGAR Section 2 Accounting Statements & Variances (2018/19)
- (g) Review & Approval of AGAR Part 2 Certificate of Exemption (2018/19)

12. Dates of the Next Meetings

- (a) 26 June 2019 (Urgent Items & Documents Received by 18 June 2019)
- (b) 10 July 2019 (Agenda Items & Documents Received by 2 July 2019)
- (c) 25 September 2019

Simon Ashton, Parish Clerk
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15 May 2019