

Belstead Parish Council

NOTICE OF MEETING

Members are duly summoned to attend the next meeting of the Council to be held on Wednesday 11 November 2020 via Zoom at 7.30pm at which time members of the public are cordially invited to attend

Due to the ongoing Covid 19 pandemic and new government instructions concerning public meetings and social distancing, the Council will not meet in public until further notice. Both the National Association of Local Councils (NALC) and the Society of Local Council Clerks (SLCC) are asking local councils to stop holding any physical meetings during this time. This includes full council meetings, committee/sub-group meetings and the annual parish meeting. As a result, future meetings will be held remotely only for urgent issues and the meeting's agenda will therefore be kept to the minimum necessary, with emphasis on maintaining financial oversight and authorising and making payments. The Council's annual meeting will take place when physical council meetings resume.

Members of the public who are interested in attending the Council's remote meetings should email the Parish Clerk at belstead.pc@btinternet.com who will then share the necessary Zoom-hosted video conference meeting link on the day of the meeting. As an alternative, councillors and members of the public will also be advised how to phone in to the meeting to listen and contribute in the usual way.

AGENDA

- 1. Apologies and Approval of Absences**
- 2. Declarations of Interests by Members & Requests for Dispensation**
- 3. Approval of Minutes of the Previous Meeting on 9 September 2020**
- 4. Reports by the District Councillor and County Councillor**

The District Councillor and County Councillor are invited to attend to respond to any questions raised by attendees and arising from a review of their reports received in advance of the meeting.
- 5. Contributions by Members of the Public**

Members of the public are invited to comment on any agenda item or any other matter concerning them and/or the parish with further comment during the remainder of the meeting only being allowed at the Chair's discretion. A maximum of five minutes is allowed per person (SO 3g) but is subject to a maximum of 10 minutes for this item (SO 3f).

6. **Consideration of Planning Application Consultee Comments**
 - (a) BDC DC/20/04278: Application Received (Comments Due 12 November 2020)
Holly House, Holly Lane, Belstead, IP8 3LZ
Full planning application. Sub-division of garden and erection of one dwelling and detached garage.

7. **Finance**
 - (a) Confirmation of Barclays Bank Balances (£18,499.98 & £6,357.98) (29 September 2020)
 - (b) Review of (i) Receipts & Budget (ii) Payments & Budget (29 September 2020)
 - (c) Review & Approval of the Council's Bank Reconciliation (29 September 2020)
 - (d) Consideration of the Council's Support for the Introduction of a Village Newsletter
 - (e) Consideration of Donation Requests Received from Headway & Citizens Advice Bureau
 - (f) Approval of the Appointment of the Council's Internal Auditor (2020/21)
 - (g) Review & Approval of the Council's Budget, Reserves & Precept Setting (2021/22)
 - (h) Review & Approval of Payments Presented & Signing of Cheques by Signatories

8. **Governance**
 - (a) Consideration of Matters Relating to the Mill Farm Place Open Space Update
 - (b) Consideration of Matters Relating to the Public Nature Reserve Update
 - (c) Consideration of the Council's Implementation of Outstanding GDPR Matters

9. **Consultations**
 - (a) Consideration of Bentley Parish Council NP Consultation Response (16 November 2020)
 - (b) Consideration of LGBC Suffolk Divisions Consultation Response (23 November 2020)

10. **Highways**
 - (a) Consideration of a Replacement of the Old A12 HGV Sign & Funding SCC Update
 - (b) Consideration of Extension to 30-mph Speed Limit on Grove Hill SCC Update
 - (c) Review of the Village's Hedge Cutting Village Maintenance Event (October 2020)

11. **Matters for Future Consideration**

12. **Date of the Next Meeting**
 - (a) 13 January 2021 (Urgent Agenda Items & Documents Received by 5 January 2021)
 - (b) 10 March 2021

Simon Ashton, Parish Clerk
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4 November 2020