

Belstead Parish Council

NOTICE OF MEETING

Members are duly summoned to attend the next meeting of the Council to be held on Wednesday 9 September 2020 via Zoom at 7.30pm at which time members of the public are cordially invited to attend

Due to the ongoing Covid 19 pandemic and new government instructions concerning public meetings and social distancing, the Council will not meet in public until further notice. Both the National Association of Local Councils (NALC) and the Society of Local Council Clerks (SLCC) are asking local councils to stop holding any physical meetings during this time. This includes full council meetings, committee/sub-group meetings and the annual parish meeting. As a result, future meetings will be held remotely only for urgent issues and the meeting's agenda will therefore be kept to the minimum necessary, with emphasis on maintaining financial oversight and authorising and making payments. The Council's annual meeting will take place when physical council meetings resume.

Members of the public who are interested in attending the Council's remote meetings should email the Parish Clerk at belstead.pc@btinternet.com who will then share the necessary Zoom-hosted video conference meeting link on the day of the meeting. As an alternative, councillors and members of the public will also be advised how to phone in to the meeting to listen and contribute in the usual way.

AGENDA

- 1. Apologies and Approval of Absences**
- 2. Declarations of Interests by Members & Requests for Dispensation**
- 3. Approval of Minutes of the Previous Meeting on 8 July 2020**
- 4. Reports by the District Councillor and County Councillor**

The District Councillor and County Councillor are invited to attend to respond to any questions raised by attendees and arising from a review of their reports received in advance of the meeting.
- 5. Contributions by Members of the Public**

Members of the public are invited to comment on any agenda item or any other matter concerning them and/or the parish with further comment during the remainder of the meeting only being allowed at the Chair's discretion. A maximum of five minutes is allowed per person (SO 3g) but is subject to a maximum of 10 minutes for this item (SO 3f).

6. Consideration of Planning Application Consultee Comments

- (a) BDC DC/20/03103: Application Received (Comments Due 10 September 2020)
The Bogan, Grove Hill, Belstead, IP8 3LU

Erection of rear extension and new roof to provide upper floor to single storey dwelling including dormers and skylights, erection of detached double garage and creation of new vehicular access (following demolition of existing conservatory and garaging).

7. Finance

- (a) Confirmation of Barclays Bank Balances (£15,922.32 & £6,357.10) (29 July 2020)
- (b) Review of (i) Receipts & Budget (ii) Payments & Budget (29 July 2020)
- (c) Review & Approval of the Council's Bank Reconciliation (29 July 2020)
- (d) Review & Approval of Annual Insurance Cover Renewal & Fidelity Guarantee Cover
- (e) Consideration & Approval of a Payment for Annual Remembrance Sunday Wreath
- (f) Consideration & Approval of Local Newsletter Financial Costs Assistance
- (g) Review & Approval of Payments Presented & Signing of Cheques by Signatories

8. Governance

- (a) Consideration of Matters Relating to the Mill Farm Place Open Space Update
- (b) Consideration of Matters Relating to the Public Nature Reserve Update
- (c) Consideration of the Council's Implementation of Outstanding GDPR Matters

9. Consultations

- (a) Consideration of BDC Housing Land Consultation Response (14 September 2020)
- (b) Consideration of BDC Licensing Policy Consultation Response (16 September 2020)
- (c) Consideration of NALC Planning System Consultation Response (17 September 2020)
- (d) Consideration of NALC Planning for Future Consultation Response (15 October 2020)
- (e) Consideration of NALC Transparency Consultation Response (16 October 2020)

10. Highways

- (a) Consideration of a Replacement of the Old A12 HGV Sign
- (b) Consideration of Speed Indicator Device Fault Engineer Visit Update
- (c) Consideration of Hedge Cutting at Agreed Locations, Contractor & Costs Involved

11. Matters for Future Consideration

12. Date of the Next Meeting

- (a) 11 November 2020 (Urgent Agenda Items & Documents Received by 3 November 2020)
- (b) 13 January 2021
- (c) 10 March 2021